



Job Announcement: Community Engagement Lead

(Adams County)

About 9to5: For nearly five decades, 9to5 has been advancing economic justice for women, grounding our work through a racial and gender justice lens. As a grassroots, membership-based organization, our members are affected by the issues we work on every day: low-wage jobs, the erosion of a social safety net, the lack of paid sick time and paid family leave, unemployment, and workplace discrimination. Our programs include grassroots organizing, leadership development and training, nonpartisan civic engagement and policy change campaigns. For more information, see our website at www.9to5actionfund.org.

Position Description: 9to5 Action Fund is hiring a Community Engagement Lead to support our issue-based campaign across Adams County. Community Engagement Leads will engage and build relationships with community members, workers, and advocacy groups to shape 9to5 Action Fund campaigns and identify community leaders to engage in 9to5's multi-entity work as a whole. Individuals with a commitment to social, environmental, and economic justice, equal opportunity and women's issues are encouraged to apply.

Job Responsibilities:

- Informing members about our organizing framework, and other climate and economic justice priorities of 9to5
- Increasing 9to5 membership and supporting organizers in identifying, developing, and conducting one-on-ones with new core leaders to engage in and take action for 9to5 Action Fund's climate and economic justice campaigns.
- Coordinating with communications staff and organizers to collect and share member stories related to climate and economic justice priorities
- Turning out and registering members to virtual and in-person events
- Inputting data from surveys, petitions, postcards, and VAN contacts into 9to5 membership database and other tracking systems
- Recruiting new contacts as 9to5 members
- Attending virtual and in-person 9to5 member events, trainings, and staff meetings
- Support in carrying out outreach and campaign strategies
- Door-knocking and phonebacking in priority geographies to identify new leaders*
- Other responsibilities that may arise within a reasonable scope of work



Qualifications:

- Enthusiastic about social justice
- Deep understanding and commitment to racial and gender justice
- Excellent communication skills
- Ability to work well with diverse groups of people
- Self-motivated and able to work in an environment where day to day activities differ drastically
- Must be able to operate independently in addition to working with a team in a campaign setting with an ability to respond to a rapidly changing political environment and field program
- Must be available to work weekday evenings and some weekends
- Available for 15-20 hours per week
- Must have access to a phone, video conferencing capabilities, stable internet connection, Google Workspace, Zoom, and other software as the need arises
- Phone Banking and door knocking experience preferred
- Preferred access to a vehicle or reliable transportation

This is a part-time contract (15 - 20 hour per week) position that will begin June 1, 2026 until November 15, 2026 with the potential opportunity to extend the position based on organizational need.

Compensation:

\$20 hourly wage, 1 hour of sick time is accrued for every 30 hours worked, and monthly phone and travel stipends.

To Apply:

Interested candidates should submit a resume and 3 work-related references to jobs@9to5actionfund.org with the Subject: Name_Resume_9to5AF CEL.

Application deadline: The position will be filled as soon as practicable and when we find the right candidate

We strongly encourage and seek applications from women, people of color, bilingual and bicultural individuals as well as members of the lesbian, gay, bisexual, and transgender communities. Job applicants and staff shall not be discriminated against because of race, religion, sex, national origin, ethnicity, age, disability, political affiliation, sexual orientation, gender identity, color, marital status, or medical conditions.